

13 March 2017

Circular 475

To all Sasria Agents and Intermediaries

Reminder: Sasria Audit Certificates

Dear All,

This circular serves as a reminder that the Sasria Audit Certificates are due on the 30th May 2017, originals to be delivered to the Sasria offices and emailed to Mogana (moganat@sasria.co.za) and Millicent (millicentn@sasria.co.za).

As per the accounting section under Sasria Regulations, our Non-Mandated Intermediaries' (NMI's), Annexure 1 returns are required to be verified by an audit certificate at the end of March 2017.

For those NMI's who did not obtain an audit certificate for the half year ended 30 September 2016, we will require an Audit Certificate from 1 April 2016 to 31 March 2017. For those NMI's who submitted an Audit Certificate up to 30 September 2016, we require an audit certificate from 1 October 2016 to 31 March 2017.

This certificate certifies that inter alia the premiums due to Sasria have been paid by the NMI in terms of the Short – term Insurance Act No. 53 of 1998 for the period covered by the certificate. Such certificate must be submitted to Sasria no later than 60 days after the end of each period.

The aforementioned certificate wording and accompanying summary schedule is included in **Annexure A** for ease of reference.

Please note that a summary of annual, monthly, annual adjustments, monthly adjustments are to be submitted on separate annexures and these need to agree to the annexures submitted to Sasria. Please ensure that when you submit the summary annexures all relevant information at the top of each sheet is completed (name of Non Mandated Intermediary, period, **VAT number** of the Non Mandated Intermediary. These summaries need to be signed by your external auditors.

A maximum error amount of ten cents more or less than the correct premium produced by computers will be permitted.

Should you have any queries kindly contact Philippa Viljoen on philippae@sasria.co.za or moganat@sasria.co.za

Philippa Viljoen
Acting Finance Executive

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Directors: MA Samie (Chairperson), R Mothapo (Deputy Chairperson), SH Schoeman, CM Masondo (MD), BJ Mkgangisa, JM Nair, MO Ndlovu, T Mbatsha, MT Moutlane

Company Secretary; MS Mavuso | Sasria SOC Ltd: Reg No 1979/000287/06 | FSP License No: 39117

ANNEXURE A

REPORT OF THE INDEPENDENT AUDITORS OF:

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(AUTHORISED NON MANDATED INTERMEDIARY)

TO SASRIA SOC LTD.

We have audited the attached Schedule of Collection and Remission of Premiums (the schedule) of [*insert name of insurer*] (the company) to Sasria Limited (Sasria) for the six /twelve months ended [*insert date*] prepared in compliance with the Sasria Regulations.

Management's responsibility for the schedule

Management is responsible for the preparation and presentation of the schedule in accordance with the Sasria Regulations for the six months / twelve months ended [*insert date*]. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and presentation of the schedule that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates, if any, that are reasonable in the circumstances and which comply with the Sasria Regulations.

Auditor's responsibility

Our responsibility is to express an opinion on the schedule based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the schedule has been prepared in accordance with the Sasria Regulations and is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedule. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the schedule, whether to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation and presentation of the schedule in order to design

audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, made by management, as well as evaluating the overall presentation of the schedule.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion the schedule of the company for the six / months ended (insert date) / or twelve months ended (insert date) has been properly prepared, in all material respects, in accordance with the Sasria Regulations.

Restriction on distribution

The schedule has been prepared in accordance with the Sasria Regulation's for the purpose of providing information to Sasria and may not be suitable for another purpose. Our report is intended solely for the company and Sasria and should not be distributed to or used by any parties other than the company and Sasria.

Name of firm/s Registered Auditors:

Address:

Date:

Please see attached excel document for the annexures 1 return / summary to be issued with the audit report.