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**SASRIA SOC LTD.
MATERIAL DAMAGE RISKS SECTION**

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This Section of the Regulations is separated into:

- General Material Damage Regulations
- Multimark Regulations
- Excess of Loss Fire
- Marine Hull Regulations
- Aviation Hull Regulations
- Agricultural Regulations
- Personal Lines Regulations

You are advised to be fully acquainted with the General Regulations sub-section before issuing any Sasria document.

The following classes of Material Damage coverage are included in these Regulations:

- All Risks (Commercial and Personal)
- All Risks Transport
- Baggage and Travel (excluding Personal Accident)
- Computers - Hardware and Software.
- Container Liability (Material Damage risks only)
- Exhibition
- Golfer's
- Inflation Contingency
- Jewelers
- Pedal Cycles
- Revenue (Only applicable if the underlying Policy covers the Material Damage risk for a Sum Insured)
- Subsistence Farming (Domestic policy, with livestock value not more than R 850,000)

A. GENERAL MATERIAL DAMAGE REGULATIONS

1. SELECTION

In order to accommodate an Insured who wishes to effect Sasria cover on only certain of their assets, It is permissible to issue **ONE** underlying **Material Damage** Policy including both those risks requiring Sasria cover and those not requiring Sasria cover subject to the following provisions:

- Selection is only permissible on those underlying policies where it can be readily and undisputedly shown, to which property / risks / items the Sasria cover is applicable, as well as how the Sum Insured for Sasria purposes is calculated according to the underlying policy and

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the property / risks / items selected for Sasria covers.

- Under the heading “Total Sum Insured” on the Sasria Policy Schedule, the following must be inserted in addition to the monetary value "Selection - Refer attached Schedule.”
- The Selection Schedule must be attached to all Sasria Policy Schedules where selection is applicable.
- In the event of a claim, the Sasria Policy Schedule, Selection Schedule and Conventional Policy Schedule must be submitted to Sasria.

NOTE:

Where the above provisions cannot be adhered to, selection is not permissible, and the Sasria covers must continue to be issued on the same basis as before.

An insured may NOT choose to select mid-term and may only be permitted to "select" with effect from the next renewal date of the underlying policy, as refunds in premium to allow for selection are not permissible.

For ease of administration, one of two schedules may be used, Schedule A in cases where it is more appropriate to list property included, and Schedule B where it is more appropriate to list property excluded.



Selection Schedule A – ANNEXURE 28 (Printed Document)

SCHEDULE ATTACHING TO AND FORMING PART OF SASRIA MATERIAL DAMAGE COUPON NUMBER:

IN THE NAME OF:

NOMINATED INSURER’S POLICY NUMBER:

WITH EFFECT FROM:

It is hereby declared and agreed that the cover afforded in terms of this Coupon attaches only to the property as detailed hereunder.

All other property belonging to the insured as detailed on the underlying policy schedule, to which this Coupon attaches is hereby excluded.

Where an item number is used to describe the property insured, the numbering used shall correspond with the numbering of the underlying policy schedule, and shall include all such property as described and or defined in terms of such item number as contained in the underlying policy schedule.

DESCRIPTION	SUM INSURED R
.....
.....
.....

Subject otherwise to the Terms, Conditions and Exceptions of this Coupon

SIGNED ON BEHALF OF SASRIA SOC LIMITED on this Day of Year.

.....
For: Agent/UMA



Selection Schedule B – ANNEXURE 29 (Printed Document)

SCHEDULE ATTACHING TO AND FORMING PART OF

SASRIA MATERIAL DAMAGE COUPON NUMBER:

IN THE NAME OF:

WITH EFFECT FROM:

It is hereby declared and agreed that the cover afforded in terms of this Coupon EXCLUDES the property as detailed hereunder.

Where an item number is used to describe the property EXCLUDED, the numbering used shall correspond with the numbering of the underlying policy schedule, and shall EXCLUDE all such property as described and or defined in terms of such item number as contained in the underlying policy schedule.

DESCRIPTION	VALUE
	R
.....
.....
.....

Subject otherwise to the Terms, Conditions and Exceptions of this Coupon

SIGNED ON BEHALF OF SASRIA LIMITED On thisDay of..... Year.

.....
For: Agent/UMA

2. POLICIES TO WHICH THESE REGULATIONS APPLY

This section of the Regulations includes:

2.1 MULTIMARK

- FIRE
 - BUILDINGS COMBINED
 - OFFICE CONTENTS
 - GLASS
 - BUSINESS ALL RISKS
 - ELECTRONIC EQUIPMENT
- } as insured in terms of the S.A.I.A. approved Multimark Policy wording.

2.2 ASSETMARK, ASSETS OR OTHER MULTI-RISK POLICIES

- All Material Damage covers other than:
- Money
- Transit
- Personal Lines

With regards to **Throughput** covers, only the static risk is to be identified. The transit risk is catered for in terms of the Transit Risks Regulations.

2.3 MARINE HULL

- OCEAN VESSELS
- INLAND WATER VESSELS
- SMALL CRAFT INCLUDING SPORT CRAFTS (rubber ducks, canoes, speed boats, rowing boats and the like including the outboard motors but not including any trailer)
- CONTAINERS

2.4 AVIATION HULL

- GROUND RISKS ONLY

2.5 AGRICULTURAL (all insured in terms of an underlying Material Damage Policy including the risk of fire loss or damage)

- LIVESTOCK (Subsistence Farming to be covered under the Domestic policy)
- BLOODSTOCK
- POULTRY
- GAME
- ABBATOIRS
- FORRESTS
- GROWING CROPS (INCLUDING FRUIT)
- HARVESTS

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2.6 PERSONAL LINES

- HOUSEHOLDERS'
- HOUSEOWNERS'
- ALL RISKS
- BICYCLES
- SPORTS EQUIPMENT

The Policy referred to above is called an “**underlying**” policy.

A **Sasria Material Damage Coupon** is issued in this instance.

Although one **Material Damage Coupon** may be issued for each of the above types of insurance, it is recommended that you issue a separate **Material Damage Coupon** for each class. This way if any changes are undertaken during the Period of Insurance it would be easier to recalculate the Sum Insured and premium.

3. ASCERTAIN WHAT ADDITIONAL COVERS OPERATE AND THEIR SUMS INSURED

The Sasria Coupon incorporates the Terms, Conditions, Exceptions, Exclusions and Warranties of the underlying Policy to which it attaches. **It does not automatically Incorporate the Extensions.** In order to cater for the Extensions, the Sasria Sum Insured must be increased by the value of the Extension and a premium charged for the said Extension. In this instance a schedule showing a breakdown of all additional covers Included (together with the sum insured) must be attached to the coupon. Please refer to the sub-sections of this section to ascertain what some of these additional covers are and how to cater for them in the **Material Damage Coupon**.

3.1 Breakdown of the sum insured

- **The breakdown of the sum insured must always be provided on the Sum Insured Endorsement which will attach to and form part of the coupon. The value of all the Additional covers must be clearly identified on the endorsement.**

SASRIA SOC LIMITED
Reg. no 79/000287/08 VAT reg. 4140119340
SUM INSURED ENDORSMENT

FE	/
----	---

Endorsement attaching to and forming part of Coupon/Policy number

In the name of

Breakdown of the Sum insured:

- BuildingsR
- ContentsR
- Business All risk/all risk.....R
- Electronic equipment.....R
- Rent.....R
- Escalation and or Inflation.....R
- Claims preparation costs.....R
- Capital additions.....R
- Professional fees.....R
- Clearance costs.....R
- Security costs.....R
- Other (details must be provided).....R

3.2. CLAIMS PREPARATION COSTS:

- This extension is often repeated, with differing limits, in various sections of an underlying policy. You must include the various section limits to the various section Sums Insured. Only if one limit applies throughout the underlying policy are you able to include the limit once.

3.3. ESCALLATION AND INFLATION:

Various underlying Policies cater for an escalation, or the effects of inflation, on the Sums Insured. Sasria will follow the terms of these clauses provided that:

- an underlying premium is charged for this extension.
- The method used to calculate this premium is also used to calculate the additional Sasria premium. If no underlying premium is charged the following method must be used:

Day 1 to 365

100% of the rate

Year 2 calculate the value of this increase and charge **50%** of the Sasria premium rate on this increased value.

Year 3 calculate the **compounded value** of this increase and charge **25%** of the Sasria premium rate on this increased value.

Year 4 calculate the **compounded value** of this increase and charge **20%** of the Sasria premium rate on this increased value.

Year 5 + calculate the **compounded value** of this increase and charge **15%** of the Sasria premium rate on this increased value.

- the value of the escalation, or inflation, must be identified on the Schedule. See 'Instructions as to the issue of the Schedule'.
- at expiry of the Period of Insurance adjustment is to be undertaken by the Agent who must use the following endorsement: See next page

ANNEXURE 26 (Not a printed document)

PREMIUM ADJUSTMENT

ESCALATION/INFLATION

Endorsement attaching to and forming part of SASRIA LTD

Coupon/Policy No.

in the name of

It is hereby declared and agreed that notwithstanding Condition 4 of the Coupon the Insured having declared the Values as at expiry date of the period of insurance shown in the Coupon, the premium is adjusted in accordance with the Provisions in the Nominated Insurer's policy insofar as it relates to Escalation/Inflation.

In consideration of the foregoing there is an Additional/Refund premium amounting to R..... due by/to the Insured.

Signed on behalf of Sasria SOC Limited

Countersigned at on the day of 20...

.....
for: Agent/UMA

3.4 RENT

There are many methods used to identify that rent is insured in terms of the underlying policy. In addition Sasria provides an alternative to insuring Rent under a **Sasria Business Interruption Policy**.

The Sasria **Business Interruption Policy** provides for Rent Payable only (as a Standing Charge, since Rent Receivable is not a standing charge), so where an Insured has an item on the conventional Business Interruption policy for Rent Receivable it is permissible to cover Rent Receivable in terms of a Sasria **Material Damage Coupon**. This method may also be used as an alternative to insuring Rent Receivable under a Sasria **Business Interruption Policy**

- Deduct the value of Rent from the Sum Insured of the Business Interruption Sasria Policy.
- Include an Item for Rent in the Fire peril section of the underlying Policy stating the annual Rent value.
- Apply a Deductible to this Rent Item for the total Sum Insured, which will render the Rent Item of no effect in terms of the underlying policy.

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- Rent then becomes an Item in terms of the underlying Policy for Sasria to follow.
- In this respect, the Rent Item only operates until the premises are tenantable, since the **Material Damage Coupon** applies to Rent Receivable only.
- Where the underlying Policy includes a Rent clause, refer to the separate Subsections herein.

4. ESTABLISH THE Sasria DOCUMENT SUM INSURED, INCLUDING ANY ADDITIONAL COVERS SUMS INSURED

4.1 SUMS INSURED EXCEED R100 MILLION

If the Material Damage Sum Insured, before the inclusion of any additional cover Sums Insured, exceeds R 100 m the Insured shall be entitled to have the Sasria **Material Damage Coupon** adjusted on a Day 1/ Day 365 basis, as follows:

With the Stock Declaration Conditions applying –

Unlike the standard Stock Declaration Conditions, Sasria require that the 100% Sum Insured be used when calculating the premium.

At expiry of the Period of Insurance, all the declarations made, or deemed to be made, are averaged and the Policy premium rate is applied, less discounts (if applicable), to the average Stock Sum Insured, and the Insured will be entitled to a maximum refund of 25% of the premium originally paid for these Conditions.

Add the following endorsement: See next page (Not a printed document)

Endorsement attaching to and forming part of Sasria SOC Ltd

Coupon No.....

In the name of

It is hereby declared and agreed that in respect of stock and materials in trade insured in terms of this Coupon, that the premium is adjustable, in terms of the following:

1. At inception of the Period of Insurance, of this Coupon, the Insured has set the Sum insured on the maximum value of stock and materials in trade that the Insured will have in their possession at any time during the Period of Insurance of this Coupon. The premium shall be calculated on this value.
2. At expiry of the Period of Insurance, of this Coupon, the Insured agrees to declare the value of all stock and materials in trade held by the Insured on the last business day of Each trading month. Stock and materials in trade shall be valued at the cost to the Insured without any additional amount added thereto.
3. The Nominated Insurer shall calculate the average monthly value of the stock and materials in trade held by the Insured during the Period of Insurance and shall recalculate the premium accordingly, at the premium rate used at inception of the Coupon.
4. Any difference between the premium paid, at inception, and the premium calculated on the average value of the stock and materials in trade shall be refunded to the Insured, but not exceeding 25% of the premium paid at inception.
5. The liability of Sasria shall not exceed the value of stock and materials in trade stated at inception of the Period of Insurance of the Coupon. Any amounts in excess of this value shall not be indemnified, nor shall premium be charged for any such excess value.

Subject otherwise to the Terms, Conditions and Exceptions of this Coupon.

Signed on behalf of Sasria SOC Limited.

.....
For: Agent/UMA



Without the Stock Declaration Conditions applying, do not add the Stock Declaration Conditions endorsement. **Add the following endorsement:**

ENDORSEMENT NO. 363 A (Printed Document)

Endorsement attaching to and forming part of Sasria SOC Ltd

Coupon No.

in the name of.....

PREMIUM ADJUSTMENT CLAUSE (Subject to 1(b) below)

1. (a) Special Condition 3 of this Coupon is hereby cancelled and replaced with the condition of average applicable to the Nominated Insurer's Policy to which this Coupon relates.

(b) Should the Nominated Insurer's Policy not be subject to a condition of average then Special Condition 3 of this Coupon shall apply but not at the time of the commencement of any destruction of or damage to such property but at the time of inception of this Coupon.

Irrespective of the above, any condition of average shall apply separately to every item insured by this Coupon as detailed in the Nominated Insurer's Policy.

2. Special Condition 4 of this Coupon is likewise hereby cancelled and replaced by the following Special Condition:

At the inception of the Period of Insurance the Insured agrees to declare the total value of the property insured hereby based on the official records of the Insured to represent as far as practicable the full and true amounts. At the expiry of the Period of Insurance, the Insured agrees to declare to Sasria the total value of the property insured hereby on the same basis as applicable at the inception of this Coupon.

The premium rate applied to the inception values shall be applied to the expiry valuation values and 50% of any difference in the premiums so calculated shall be refunded by or paid to Sasria as the case may be.

It is hereby understood and agreed that no other premium adjustment clause or Provision shall apply to this Coupon. The intention being that this Coupon shall be adjusted in terms of this Clause and not in terms of any other Clause applicable to or incorporated in the Nominated Insurer's Policy.

Subject otherwise to the Terms, Conditions and Exceptions of this Coupon.

Signed on behalf of Sasria SOC Limited

Countersigned atOn theday ofyear

.....
Executive Manager For: Agent/UMA

NOTE:

- It is recommended that only one declaration basis be used, i.e. without the Stock Declaration Conditions.
- Stock values are limited to the Insured's cost price for replacement at the time of the incident causing the claim.

4.2 SECTIONAL TITLE PROPERTIES

Individual unit owners may arrange their own Sasria cover, if the Body Corporate or Managers do not arrange Sasria coverage for the entire complex, providing the unit number or identification is detailed on the **Material Damage Coupon**.

Only the Agent that has issued the underlying policy for the Complex may issue the unit owner's Sasria **Material Damage Coupon**.

4.3 REINSTATEMENT VALUE CONDITIONS

If the Reinstatement Value Conditions, included in the underlying Policy, includes an Average Condition then Sasria will follow the underlying Policy conditions and not Special Condition 3 of the Coupon.

4.4 EXHIBITION COVERS

If a separate Exhibition underlying policy or Cover Note is issued, the full annual Sasria premium must be charged, although the Exhibition may be for a period less than 12 months. In this regard, the minimum premium payable is **R50** per Coupon.

4.5 GLASS

Where the tenants, due to the lease contract, are obliged to arrange Glass cover, for the windows and doors, it is not necessary that the underlying policy covers the Glass for loss or damage by fire.

4.6 REINSTATEMENT VALUE CONDITIONS - MOTOR VEHICLES (Depot Risks)

This is permissible under the **Material Damage** Coupon providing the rate of **0,050%** is applied to the total Reinstatement Value of all vehicles that can be parked on the premises.

Reinstatement Value Conditions is available for the Depot / static risk for all Motor Vehicles, subject to the following provisions:

- The Agent must issue a Material Damage Coupon;
- The Reinstatement Value Conditions shall only apply to Motor Vehicles, the property of the Insured or for which they are legally responsible, whilst contained within a Depot;
- The Sum Insured must represent the maximum new reinstatement value of all vehicles that can be within the Depot at any one time;

- The annual premium to be applied to the value arrived at in terms of 3. above is a rate on value of 0,050%;
- The Agent must issue an underlying Pro Forma Fire risks Policy, in terms of the Regulations applying to Material Damage risks.
- Should the Insured only wish to cover the difference between the retail values of their vehicles and the new reinstatement value of the vehicles, then an application must be submitted by the Agent to Sasria. Such requests will not be unreasonably refused
- The following Endorsement must be included in the **Material Damage Coupon**:

(Not a printed document)

REINSTATEMENT VALUE CONDITIONS

It is hereby declared and agreed that notwithstanding anything herein contained to the contrary, Reinstatement Value Conditions shall apply to Vehicles whilst at Depots which for the purpose of this Coupon shall be defined as:

“Depots are premises enclosed with Security Walls or Fences and which have Security Guards and/or Supervisory Staff on duty at all times of the Day or Night when vehicles are parked there”.

In the event of Motor Vehicles insured in terms of this Coupon being damaged, the basis upon which the amount payable is to be calculated shall be the cost of replacing or reinstating such vehicles of the same kind or type but not superior to nor more extensive than the insured vehicles when new, provided that:

1. until expenditure has been incurred by the Insured in replacing or reinstating the vehicles, Sasria shall not be liable for any payment in excess of the amount which would have been payable if these conditions had not been incorporated herein.
2. if at the time of replacement or reinstatement the sum representing the cost which would have been incurred in replacement or reinstatement if all of the insured property had been damaged exceeds the Sum Insured thereon at the commencement of any damage to such vehicles by a defined event, then the Insured shall be considered as being their own insurer for the excess and shall bear a rateable proportion of the loss accordingly.
3. these Conditions shall be without force or effect if:
 - (a) the Insured fails to intimate to Sasria within six (6) months of the date of damage or such further time as Sasria may in writing allow their intention to replace or reinstate the vehicles.
 - (b) the Insured are unable or unwilling to replace or reinstate the vehicles

Subject otherwise to the Terms, Conditions and Exceptions of this Coupon.

Signed on behalf of Sasria SOC Limited

.....
For: Agent/UMA

NOTE:

Reinstatement value does not attract discount, nor does it get applied to the reinstatement value.

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5. DEDUCTIBLES/FIRST AMOUNTS PAYABLE

There are NO Deductibles applicable to Sasria **Material Damage Coupons**. Deductibles applicable to the underlying policy are not imported into the Sasria **Material Damage Coupon**.

6. MAKE SURE THAT THE CORRECT COUPON SCHEDULE IS ISSUED

A **Material Damage Coupon** must be issued.

Money
Goods in Transit
Motor } Cover provided in terms of other sections of these Regulations.

No other Coupon shall be accepted for these covers.

7. INSTRUCTIONS AS TO THE ISSUE OF THE SCHEDULE

SCHEDULE	
INVOICE	TAX
(VAT Reg. No. 4140119340)	
This Coupon becomes a Tax Invoice on payment in full, Of the premium reflected	

COUPON	NUMBER	YEAR
POLICY No.	FE

FE: The next Sasria **Material Damage Coupon** number.
Year: The calendar year in which the Coupon incepts, i.e. the year of the first date of the Period of Insurance.

Replacing Coupon Policy No. (Where applicable)

Agent: The name of the underlying insurer is the Agent.

UNDERLYING POLICY NUMBER: The Policy number of the underlying Policy issued by the Agent.

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In addition you are required to identify the Section of the Policy that is being covered by this **Material Damage Coupon**.

BROKER: The name of the Insurance Broker

THE INSURED NAME:

The full name of the Insured must be entered. If insufficient space enter the first name and then add the following: and those stated in the attachment.'

Prepare, and attach, a schedule with the following clearly stated:

"THE INSURED, as stated on the Schedule of this Coupon is fully recorded hereunder as XYZ Manufactures (Pty) Ltd; ABC Marketing CC; ...for their respective rights and interests, as more fully detailed in the underlying Policy".

Note: in the case of a Group Scheme, the name registered with Sasria should be used as the Insured name

COMPANY REGISTRATION NUMBER:

This part is to be completed in the case of commercial/corporate policies. The company registration number of the insured must be supplied. If not available at inception, the coupon may be issued but must be endorsed within three months from inception.

Note: In the case of a Group Scheme the words "not applicable" should be utilised. However the said details should be added on the underlying policies for auditing and claims purposes.

HOLDING COMPANY NAME:

This part is to be completed in the case of commercial/corporate policies. The holding company name of the insured must be supplied. If not available at inception, the coupon may be issued but must be endorsed within three months from inception.

Note: In the case of a Group Scheme the words 'not applicable' should be utilised. However the said details should be added on the underlying policies for auditing and claims purposes.

Insured VAT Reg. No:

This part is to be completed providing the VAT number

Legal Address:

This part is to be completed providing the legal address of the insured

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THE INSURED RISK ADDRESSES:

Top five risk addresses details (if more than one address is insured) must be supplied.
The details to be supplied are: Street name and number, risk city and postal code.
If not available at inception, the coupon may be issued but must be endorsed within three months from inception.

Note: In the case of a Group Scheme the words 'not applicable' should be utilised. However the said details should be added on the underlying policies for auditing and claims purposes.

PERIOD OF INSURANCE: From To 24h00 on

Or to the time and date on which the Nominated Insurer's Policy may have been terminated or become invalid if such date be earlier.

The full period as recorded in the underlying Policy, must be entered here.

If the COUPON is being issued after 30 days of the first date then enter the date issued.

Refer also to the **GENERAL SECTION: PERIOD OF INSURANCE**

Total Sum Insured: R Subject to the Aggregate Limit of Liability stated in the Proviso of this Coupon Policy

The underlying Policy Sum Insured relative to South Africa.

If **Escalation/Inflation** is included add the following:

"Plus % for escalation or inflation as detailed in the underlying policy".

or

"Plus R..... for escalation or inflation as detailed in the underlying policy".

Then add the following:

"as per the percentages used in the underlying policy"

In brackets include the following:

"(plus the value of all the additional covers totaling R....)" This amount is calculated by reference to the sub-sections.

If **subject to Selection** add the following: Selection - Refer attached Schedule.

GROSS PREMIUM: R The above premium is inclusive of Value Added Tax at the standard rate.

Refer to the Regulations before entering an amount here.

REFUND PREMIUM: R.....

Refer to the Regulations before entering an amount here. Any errors made on the Schedule, at the time of issue or before signing, should result in the Schedule being cancelled and a new Schedule issued.

8. PREMIUM COMPUTATION

The premium rate is applied to the total Sum Insured.

However discounts in the form of the Loss Limit Discount, Voluntary Deductible and Co-insurance facility may be applicable.

The order that the discounts, if applicable, are applied, is:

Premium rate applied to the Sum Insured	R
Loss Limit Discount	R	(.....)
Premium due	R
Voluntary Deductible Discount (on premium due)	R	(.....)

Premium due Sasria **R**

Or

Premium rate applied to the Sum Insured	R
Loss Limit Discount	R	(.....)
Premium due	R
Co-insurance Discount (on premium due)	R	(.....)

Premium due Sasria **R**

9. DECLARATIONS, ADJUSTMENTS AND ENDORSEMENTS

The only declarations applicable to the Sasria Material **Damage Coupon** relate to the Stock Declaration Conditions or if the Sum Insured exceeds R 100 m or if the **Material Damage Coupon** is subject to an escalation or inflation clause.

NOTE:

Any Loss Limit Discount applying at the inception of the cover must also be used for the purpose of all premium adjustments at the end of the Period of Insurance.

10. DISCOUNTS

Loss Limit, Co-insurance and Voluntary Deductible discounts are available in certain circumstances. Refer to the section titled “Discounts” for details.

B. MULTIMARK REGULATIONS

1. ESTABLISH THE SASRIA DOCUMENT SUM INSURED, INCLUDING ANY ADDITIONAL COVERS SUMS INSURED

Before issue the Agent must identify if **Selection** is required (Refer **A 1** of these regulations) as well as identify the following **additional amounts**, total them and enter (within brackets) this amount after the Coupon Sum Insured.

1.1 FIRE SECTION:

<i>Claims Preparation Costs:</i>	A minimum of R 1 000.	R 1 000-00
	or	
	The amount stated in the	R.....
<i>Capital Additions Clause:</i>	15% of the sum insured of Columns 1,3& 5.	R.....
<i>Escalator Clause:</i>	The percentage amount of Columns 1,3&5.	R.....
	TOTAL	<u>R.....</u>

1.2 BUILDINGS COMBINED SECTION:

<i>Claims Preparation Costs:</i>	A minimum of R 1 000.	R 1 000-00
	or	
	The amount stated in the schedule.	R.....
<i>Rent:</i>	25% of the Sum Insured.	R.....
	TOTAL	<u>R.....</u>

1.3 OFFICE CONTENTS SECTION:

<i>Claims Preparation Costs:</i>	A minimum of R 1 000.	R 1 000-00
	Or	
	The amount stated in the schedule.	R.....
<i>Rent:</i>	25% of the Sum Insured.	R.....
	TOTAL	<u>R.....</u>

1.4 GLASS SECTION:

<i>Claims Preparation Costs:</i>	A minimum of R 1 000.	R 1 000-00
	or	
	The amount stated in the schedule.	R.....
<i>Costs and Expenses:</i>	Add R 2 000-00	R 2 000-00
	TOTAL	<u>R.....</u>

1.5 BUSINESS ALL RISKS SECTION:

<i>Claims Preparation Costs:</i>	A minimum of R 1 000.	R 1 000-00
	or	
	The amount stated in the schedule.	R.....
	TOTAL	<u>R.....</u>

1.6 ELECTRONIC EQUIPMENT SECTION:

It is permissible to provide cover for the reconstruction of computer data providing the underlying Policy provides this cover. The limit for this cover must be added. This additional coverage will not cover the value of the information contained in the tapes or disks but only the cost of writing-up the data.

} R.....

<i>Claims Preparation Costs:</i>	A minimum of R 1 000.	R 1 000-00
	or	
	the amount stated in the schedule.	R.....
<i>Architects and other Professional Fees:</i>	Add 15% of the Sum Insured of sub-section A	R.....
<i>Clearance Costs:</i>	Add 15% of the Sum Insured of sub-section A.	R.....
<i>Express Delivery and Overtime:</i>	Add 15% of the Sum Insured of sub-section A.	R.....
<i>Capital Additions and Currency Fluctuations:</i>	Add 25% to the Sum insured of sub-section A.	R.....
<i>Incompatibility Cover (if included):</i>	Add 25% to the Sum Insured of sub-section A.	R.....

TOTAL **R.....**

There are other extensions of coverage that could result in an amount having to be added.

An example:

EMPLOYEES PERSONAL EFFECTS ON EMPLOYERS POLICY

It is permissible to include Employee Personal Effects where this is an extension to the Multimark underlying policy issued to an employer, who is also the Insured.

The maximum liability any one claim must be added.

Notes:

- Failure to add these amounts to the Sum Insured could result in Sasria not providing the Insured with indemnity provided by the Multimark Policy.
- The Average Condition (Special Condition 3 of the Coupon) will not apply to set amounts stated in the Multimark Policy, but will apply to percentage amounts.
- Column 5 of the Fire Section has been known to cover motor vehicles whilst parked on the Insured's premises. This is also permissible under the **Material Damage Coupon** providing the rate of **0,025%** is applied to the total Reinstatement Value of all vehicles that can be parked on the premises. Refer to **A 4.6** of these regulations.
- Sasria gives free cover of R250,000 per extension and accumulatively to a maximum of R1,000,000 for all extensions combined on Commercial policies and up to R250 000 free cover for Domestic policies, limited to R100 000 per extension.

C. ASSETS POLICIES REGULATIONS

1. ESTABLISH THE SASRIA DOCUMENT SUM INSURED, INCLUDING ANY ADDITIONAL COVERS SUMS INSURED

Assets Policies are purposely designed for the Insured and include extensions that are particular to that Insured only. In view of this we detail the additional cover clauses contained in the industry Assetmark Policy, as an example.

Be aware, that before issuing the Material Damage Coupon you are expected to identify all the additional cover Sums Insured and enter the value on the Coupon Schedule, in the same manner as you would do for the Multimark Policy.

If the Insured covers domestic risks in terms of the Assets underlying Policy the domestic risks must be rated at the same rate as the other Assets of the Policy. If the Domestic risks cannot be separately identified, then the higher rate must be charged.

Sasria strives for excellence, should we fail to deliver on our service promises, please email your complaint to contactus@sasria.co.za

1.1 ASSETMARK POLICY: (SECTION 1. PROPERTY DAMAGE ONLY)
(Excluding Money (4) and Property in Transit (5) Insured Events)

<i>Claims Preparation Costs:</i>	The Limit of Indemnity.	R.....
<i>Earthworks and property or structures in the course of construction, erection, or dismantling (Refer to the Notes below)</i>	10% of the Sum Insured.	R.....
<i>Personal effects:</i>	R 5 000-00 or the amount stated in the schedule.	R.....
<i>Rent:</i>	The amount stated in the schedule.	R.....
<i>Clearance Costs: (no insured damage)</i>	The amount stated in the schedule	R.....
<i>Municipal Plans Scrutiny Fees Costs of Demolition Debris Removal Loss Minimization..... Architects and other Professional Fees ..</i>	A realistic figure	R.....
<i>Capital Additions</i>	20% of the buildings and Plant values.	R.....
	TOTAL	<u>R.....</u>

NOTES:

- Failure to add these amounts to the Sum Insured could result in Sasria not providing the Insured with indemnity provided by the Assets Policy.
- The Average Condition (Special Condition 3 of the Coupon) will not apply to set amounts stated in the Assets Policy, but will apply to percentage amounts.
- It is common to cover motor vehicles whilst parked on the Insured's premises. This is also permissible under the **Material Damage Coupon** providing the rate of

0,050% is applied to the total Reinstatement Value of all vehicles that can be parked on the premises.

- If the Assets Policy provides for construction risks the following provisions apply:
 - ❖ Only those construction risks involved with additions, extensions and maintenance, where the Insured is the Principal or the contractor.
 - ❖ Only those construction risks undertaken on the Insured's premises.
 - ❖ Only those construction risks having an estimated value not exceeding 1,00% of the Sum Insured of the **Material Damage Coupon**.
 - ❖ Only those construction risks not exceeding the height of the Insured's existing premises.
 - ❖ Any other construction risk must be insured in terms of a Contract All Risks or a Construction Plant Policy

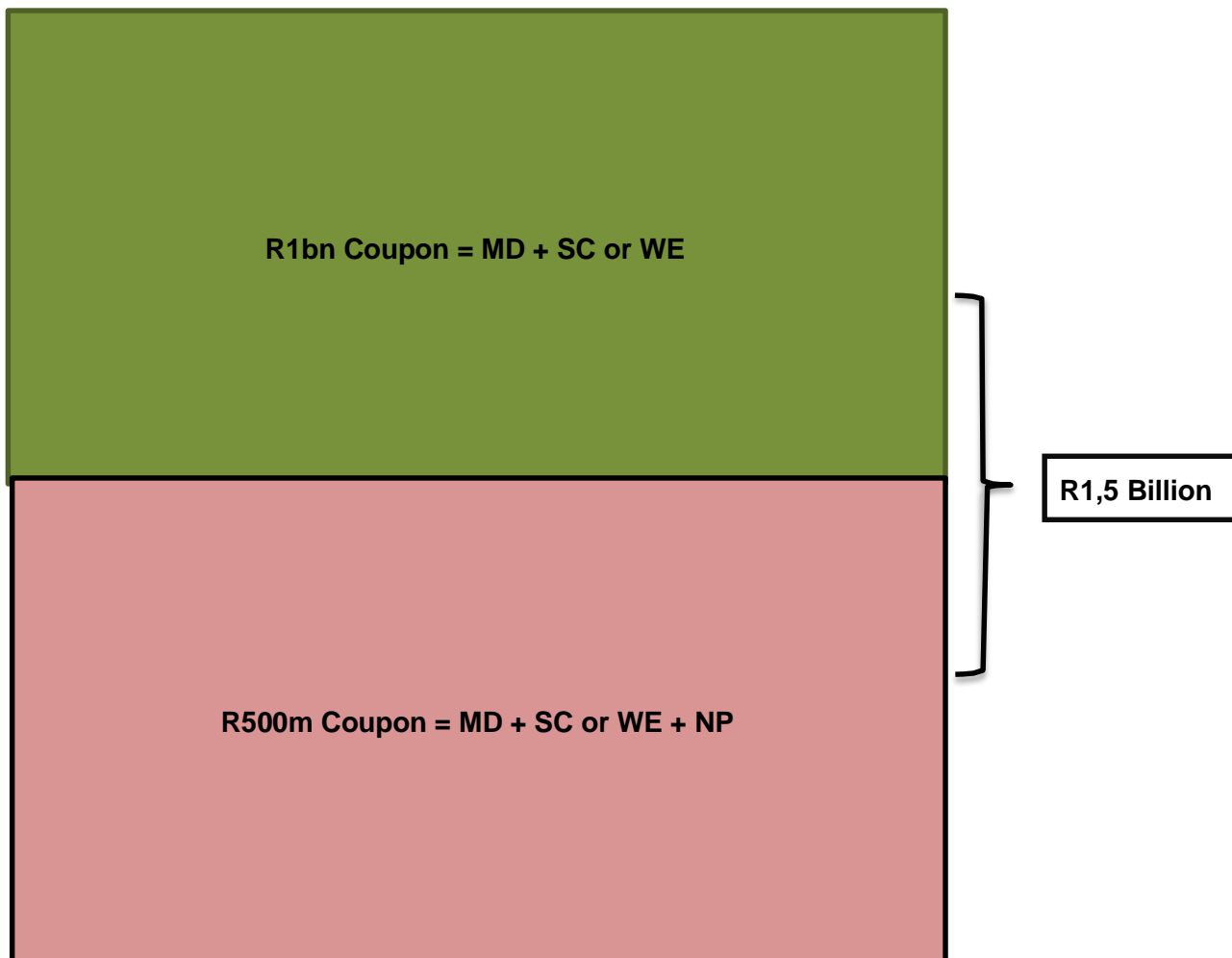
D. EXCESS OF LOSS FIRE

Sasria provides the Excess of loss Fire cover over and above the current loss limit. The Excess of Loss Fire cover is limited to a combined (Material Damage, Standing Charges or Working Expense) limit of R1bn.

1. GUIDELINE IN ISSUING THE EXCESS OF LOSS COUPON

- i. This cover includes Material Damage, Standing Charges and or Working Expenses
- ii. The current magnitude discount structure does not apply to the Excess of Loss cover
- iii. This cover will be rated separately and the rates a different from the normal R500m Coupon
- iv. The existing material damage and the standing charges wording applies to this cover
- v. A separate fire coupon with a prefix FE3 must be issued for this cover;
- vi. All coupons issued in a particular month, must be forwarded to Sasria at the end of each month.
- vii. All extensions insurable by Sasria under the R500m coupon may be included in this cover
- viii. The client does not have to buy the full maximum limit.
- ix. The Excess of cover (Material damage and standing charges) limit is available up to R1bn, should the full Business Interruption cover be bought, the combined limit is R1bn

Below is a schematic presentation of the Excess of loss:



2. INSTRUCTIONS AS TO THE ISSUE OF THE EXCESS OF LOSS COUPON

COUPON	FE 3	Year
POLICY NO.	/	

FE3: FE3 coupon must be issued for the Excess of loss cover
 Year: The calendar year in which the Coupon incepts, i.e. the year of the first date of the Period of Insurance.

Replacing Coupon Policy No (where applicable)

Underlying Fire Coupon no FE1/FE2): The coupon number of the underlying Sasria Fire coupon of R500M

Sasria Agent: The name of the underlying insurer is the Sasria Agent

Underlying Policy Number: The policy number of the underlying Policy issued by Sasria Agent

Broker: The name of the Insurance Broker.

The Insured Name: The full name of the Insured as per coupon F1/F2

Company Registration number: The company registration number as per coupon F1/F2

Holding Company namer: The holding company name as per coupon F1/F2

Insured VAT Reg No:
 This part is to be completed providing the VAT number

Legal Address:

This part is to be completed providing the legal address of the insured

Risk Address: As per underlying fire coupon F1/F2

Period of Insurance: From **to 24h00 on**

The full period recorded in the underlying coupon

Total Sum Insured (Value at risk):

The underlying policy sum insured inclusive of material damage plus standing charges and extensions relative to this coupon.

Combined Limit of liability in excess of R500m Coupon:

The limit for each and every loss Single limit, Material Damage and Standing Charges or Working Expense and the aggregate during the Period of Insurance

Indemnity Period:

Standing charges or working expenses indemnity period

Gross Premium:

PS: All Excess of Loss coupons must be submitted to Sasria on a monthly basis.

E. MARINE HULL REGULATIONS

Applicable to vessels and boats that are in South Africa or within its territorial waters.

All Marine Hull underlying Policies should be subject to the Institute War and Strikes Clauses (Hulls, Time or Voyage). If not, the normal Sasria premium rate is charged.

Recoverable claims will be dealt with in accordance with the Claims Section of these Regulations. However, if the loss is covered by the Institute War (where applicable) and / or the Strikes Clauses, the claim will be reported to and dealt with in terms of the Marine Policy in the first instance. The insurer may then approach Sasria for a contribution in the event of there being a duplication of cover.

F. AVIATION HULL REGULATIONS

Only applicable for the ground risks.

Once the craft is under its own motive power, or under the control of a craft for the purpose of Take-off, the Sasria risk terminates.

G. AGRICULTURAL RISKS REGULATIONS

Since agricultural risks are business risks, the business risks rates apply.

Relative to property improvements (buildings, machinery, fences, dams and other structures), agricultural stocks (raw materials, growing, harvested or stored) and animals, the underlying Policy must insure the risk of Fire loss or damage.

The Regulations applicable to Multimark and Assets equally apply to all Agricultural risks.

Stock theft of animals

Stampede of animals, resulting in injury or death to the animal

Burning of crops directly

These losses are only covered by a Sasria Material Damage Coupon if the loss is related to/or caused by an insured peril.

Forestry fires resulting directly from a Sasria peril are covered, but from experience these fires arise from numerous causes and the Insured must be able to prove that a Sasria peril operated and was the direct cause of the fire concerned.

The Sum Insured is to be arrived at by assessing the market value, less profit, at the expiry of the Period of Insurance. Future or expected value is not to be used.

H. PERSONAL LINES RISKS REGULATIONS

1. ADDITIONAL COVER EXTENSIONS

The following examples of additional cover extensions must be identified and recorded on the Schedule, in brackets, after the Sum Insured:

<i>Capital Additions Clause</i>	15% of the Sum Insured of House owners.	R.....
<i>Escalator Clause</i>	The percentage amount stated	R.....

2. RENT

The free rental provision granted in terms of the underlying Personal Lines Policies will be followed by Sasria irrespective of the percentage amount.

However, should there be no free rental provisions in terms of the underlying policy, and the Agent charges a premium in this regard, premium must likewise be charged in respect of Sasria.

I. PREMIUM RATES

1. MATERIAL DAMAGE RISKS (OTHER THAN MARINE HULL)

1.1 MINIMUM PREMIUM

Minimum Annual Premium R 50-00
Minimum Monthly Premium R 5-00

The minimum premium may not be pro-rated.

1.2 FIRE COMMERCIAL

Rating Category F2

A Rate of **0.0145%** shall be applied to the Sum Insured plus the additional covers.

1.3 FIRE DOMESTIC

Rating Category F1

A Rate of **0.00363%** shall be applied to the Sum Insured plus the additional covers.

1.4. FIRE DOMESTIC – Tertiary Institutions

Rating Category F1-T

A tertiary institution has been defined as: an institution (public or private) that offers specific capacities of higher learning or further education such as colleges, universities, technical and vocational education and training institutes, community colleges, further education and training colleges, nursing schools, culinary schools, research laboratories, centres of excellence, and distance learning centres.

A Rate of **0.00436%** shall be applied to the Sum Insured plus the additional covers.

1.5. Sasria cover for Mayors and Municipal Councilors Houses should be covered as follow:

- i. Municipality can include mayors and councilors houses under their own fire policy.
- ii. A flat rate of R54.00 per annum/ R5.40 per month per house is applicable.
- iii. A separate coupon must be issued in respect of such houses, this is to assist in administration.
- iv. The maximum limit of indemnity per house is R1.5m. The municipality must declare to the underlying insurer the total number of councilors at inception and renewal of the policy.
- v. The cover for house contents is capped at a maximum of 30% of the value of the property not exceeding the combined limit of R1.5m
- vi. In the event that cover in excess of R1.5m is required, Sasria cover will have to be arranged in the normal manner, that is, there will have to be a separate underlying policy for such houses.

The above mentioned facility is available to councilors and mayors during their time of office ONLY.

NOTE:

Although Sasria does not physically underwrite any application, Non Mandated Intermediaries must make sure that those risks enjoying the lower rate are totally separated from any other risk(s).

Separation, if structures combine more than one rated risk, must be by means of a Perfect Party Wall or a Party Wall. If a common stairwell or elevator is operational then the construction of the walls must be of massive type. If the requirements for separation of the risks cannot be applied, the higher rate must be applied to the entire building.

The terms used in this note are terms commonly used within the insurance industry and must be applied at all times.

Sasria have the right to investigate the Non Mandated Intermediaries use of the lower rate, should at the time of investigating any claim more than one rate applies to the structure.

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1.6 MARINE HULL RISKS

ANNUAL RATES MONTHLY RATES
Institute War and Strikes Clauses

	Included	Not Incl.	Included	Not Incl.
Pleasure crafts (including yachts, rowing boats, ski boats, sailing boats and windsurfers)	0,00535%	0,0109%	0,000535%	0,00109%
Commercial Vessels (including tugs, fishing vessels, oil catchers, launches, barges, lighters, supply vessels and other vessels of a similar nature)	0,00726%	0,0145%	0,000726%	0,00145%
Hull builder's risks	0, 00615%	0, 0123%	0, 000615%	0, 00123%
Single buoy mooring complex (Including pipe Line and contents)	0,00726%	0,0145%	0,000726%	0,00145%

Minimum Annual Premium: R50-00

Minimum Monthly Premium: R 5-00

J. MATERIAL DAMAGE EXTENSIONS

1. Security Costs

The insurance under this section extends to include cover for reasonable costs incurred in sourcing of security services for the purpose of protection of the Insured property prior, during or post any Sasria insured peril(s), such as, strike, riots, etc.

The cover is available on the following basis:

- Reasonable security costs, preventative measures or protection of property costs incurred with the intention to prevent imminent loss as a result of the special risks perils;
- The cover is available as an extension under the Material Damage section, with a limit of indemnity of up to R10 million in annual aggregate (per annum);
- In an event where the Insured requires a limit of indemnity higher than R10 million, the Insured may approach Sasria for permission to purchase the cover on any limit in excess of R10 million from the open market
- This extension must be rated as per the corresponding Material damage (Fire and/or Contract works) coupon;
- The cover may be included mid-term, subject to pro-rata premium being collected and the coupon endorsed accordingly.