

Annexure E: Sasria BI Project Project Approach

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This document contains Help Text in Normal Help (blue, italics) format, which must be deleted prior to submission to the customer

1. PROJECT DEFINITION

Explain what a project needs to achieve. This section should include:

- *Background*
- *Project Objectives and desired outcomes*
- *Project Scope and exclusions*
- *Constraints and assumptions*
- *The users and other interested parties*
- *Interfaces*

2. PROJECT APPROACH

Define the choice of solution that will be used to in the project to deliver the business options selected from the business case, taking into consideration the operational environment into which the solution must fit.

3. PROJECT MANAGEMENT TEAM STRUCTURE

Provide a chart showing who will be involved with the project.

4. ROLE DESCRIPTIONS

Provide role descriptions for the project management team and those that the client must provide

5. QUALITY MANAGEMENT STRATEGY

Describe the quality techniques and standards to be applied, and the responsibilities for achieving the required quality levels.

6. CONFIGURATION MANAGEMENT STRATEGY

Describe how and by whom the project's products will be controlled and protected.

7. RISK MANAGEMENT STRATEGY

Describe the specific risk management techniques and standards to be applied, and the responsibilities for achieving an effective risk management procedure.

8. COMMUNICATION MANAGEMENT STRATEGY

Define the parties interested in the project and the means and the frequency of communication between them on the project.

9. PROJECT PLAN

Describe how and when the project's objectives are to be achieved, by showing the major products, activities and resources required on the project. (Project Schedule, WBS, Phases etc.)