

26 February 2021

Circular 504

To all Sasria Agents and Intermediaries

New Annexure 1 Return

Following Circular 503 regarding the new Sasria F4 Product, please see attached new Annexure 1 Return for use as from 01 February 2021.

Please take note of the following when completing the monthly and annual Annexure 1 Return:

- Ensure the cover page is completed in full with all requested details, especially agent code, agent company details and VAT number
- No amendments to be done on the annexure i.e. adding or deleting cells/sheets
- No linking of the annexure with other documents as it interferes with uploading on Sasria systems
- Ensure that the correct month of business is captured and that the correct frequency is selected
- Ensure that the correct transaction description on the electronic transfer is captured e.g. Agent name - July
- Should you require training and/or assistance from Sasria please do get in contact with us.

For any other queries, kindly contact Mogana Thambiran Moganat@sasria.co.za and Aaron Msipha Aaronm@sasria.co.za.

Mokgadi Malebye

Technical Underwriting Manager: Insurance Operations