

## Contents

### 1. Definitions

- 1.1 Sasria Agent
- 1.2 Non-Refusable
- 1.3 Non-Cancelable
- 1.4 Backdating
- 1.5 Coupon
- 1.6 Policy
- 1.7 Customer Web Portal (CWP)

### 2. Sasria Business Model

- 2.1 Administration of the Sasria Business
- 2.2 How to become a Sasria Agent

### 3. Sasria Perils

### 4. Sasria General Exclusion

- 4.1 Nuclear/Chemical/Biological Terrorism
- 4.2 Asbestos Exclusion
- 4.3 War
- 4.4 Consequential loss
- 4.5 Cessation of work
- 4.6 Dispossession by authorities

### 5. Underwriting Philosophy

### 6. Technical (underwriting) Support

- 6.1 Product training
- 6.2 Technical visits

### 7. Underlying Policy

### 8. Issuing of Sasria Coupons/Policies

- 8.1 Time period in issuing the Coupons/Policies
- 8.2 Rating codes/Class of business Code
- 8.3 Structure of coupon and policy numbers

### 9. Inception Date of the Sasria Document

- 9.1 Period of Insurance
- 9.2 Retraction of Expiry Date
- 9.3 Extension of Expiry Date

### 10. Limit of Sasria's Indemnity

- 10.1 Primary Coupon – R500million Coupon
- 10.2 Sasria Wrap Cover



1. Sasria Sum Insured
2. Reinstatement of the Sasria Sum insured
3. Sasria premium
4. Discounts
5. Backdating of Sasria documentation
6. Amendments on the Coupon
7. Renewal notifications
8. Documentation to be sent to the policyholders
9. Cession of Sasria coupons/policies
10. Territorial Limits



## 1. Definitions

### 1.1. Sasria Agent:

An insurance company that has entered into an agreement with Sasria to manage the day to day administration of the Sasria business;

### 1.2. Non-Refusable:

clients may not be refused the special risk insurance cover provided by Sasria regardless of their risk profiles;

### 1.3. Non-Cancelable:

Sasria does not cancel covers once effected;

### 1.4. Backdating:

make cover to be applicable retrospectively;

### 1.5. Coupon:

Sasria policy document that confirms special risk insurance cover purchased for a particular period and attaches to the underlying policy;

### 1.6. Policy:

Sasria standalone policy which confirms the special risk insurance cover purchased for a particular period and has its own terms and conditions;

### 1.7. Customer Web Portal (CWP):

a web portal that is made available to the Agent to bring ease in the administration of the Sasria business.

## 2. Sasria business model

Sasria does not do direct business with its end customers, it functions through a network of underlying insurance companies (who become Sasria Agents) who enter into a contract with Sasria in order manage the day to day administration of the Sasria business.

### 2.1 Administration of the Sasria Business

The administration of the Sasria business by Agents entails (but not limited to) the following:

- Adherence to the Sasria regulations as well as regulatory requirements applicable to the short term insurance industry;
- Policy administration i.e. new business, endorsement and renewals;
- Give advice to customers (where applicable), in line with the terms and conditions of the special risk insurance cover;
- Distribute policy documentation to customers (e.g. Coupons and policy wordings);
- Collect premiums on behalf of Sasria;
- Keep the customers updated on changes on the special risk insurance cover;



- Keep intermediaries (brokers) updated on changes in the overall administration of the Sasria business, and
- Collate and submit claim documentation to Sasria.



## 2.2 How to become a Sasria Agent

In order to be a Sasria Agent, a short term insurance company needs to provide Sasria with the following documents:

- a) Company letterhead
- b) Financial Sector Conduct Authority (FSCA) short term insurance certificate, including the list of FSCA authorized classes of business
- c) Effective date
- d) FAIS registration certificate

This requirement is not applicable to:

- Captives, and
- Insurance companies that do not give advice to customers.

In this instance, the insurer will be required to sign an undertaking confirming that their business do not include giving advice as well as confirmation of change of business should same change in future.

- e) VAT certificate
- f) BBBEE certificate
- g) Company registration certificate
- h) Banking details on a bank stamped letter

Upon submission of the abovementioned documents, Sasria will conduct a due diligence in order to verify the information and documents submitted. Once this process is completed the underlying insurance company will be required to sign a contract with Sasria which details the terms and conditions of the relationship. After the contract has been signed, the insurer becomes a Sasria Agent and would therefore be required to undergo an induction training on the special risk insurance product and overall administration of the Sasria business. The authority to issue Sasria Coupons and Policies and the overall administration of the Sasria business may not be delegated to any other organization.

## 3. Sasria perils

Sasria provides insurance cover for special risks, the said special risks are detailed below:

- i. any act (whether on behalf of any organisation, body, person, or group of persons) calculated or directed to overthrow or influence any State or government, or any provincial, local or tribal authority with force, or by means of fear, terrorism or violence;
- ii. any act which is calculated or directed to bring about loss or damage in order to further any political aim, objective or cause, or to bring about any social or economic change, or in protest against any State or government, or any provincial, local or tribal authority, or for the purpose of inspiring fear in the public, or any section of the public;
- iii. any riot, strike or public disorder, or any act or activity which is calculated or directed to bring about a riot, strike or public disorder;
- iv. Any attempt to perform any act referred to in clause (i), (ii) or (iii) above;
- v. the act of any lawful authority in controlling, preventing suppressing or in any other way dealing with any occurrence referred to in clause (i), (ii) (iii) or (iv) above.

**Note:** In this Policy, the term "Public Disorder" includes civil commotion, labor disturbances or lockouts;



Looting is covered in terms of the Sasria Coupon/Policy where the looting occurs during an operation of one of the above-mentioned insured Sasria peril.

Sasria is the only short term insurer in South Africa for the abovementioned risks; the cover is restricted to property situated within the Republic of South Africa.



## **4. Sasria general exclusion**

The Sasria general exclusions are incorporated on the Sasria policy wordings. The special risk insurance cover specifically excludes the following:

### **4.1 Nuclear/Chemical/Biological Terrorism**

Any loss or losses caused or contributed to by an act of terrorism involving the use or release or the threat to use or release of any nuclear weapon or device or chemical or biological agent.

For the purpose of this exclusion, an act of terrorism includes, without limitation, the use of violence or force or the threat thereof whether as an act harmful to human life or not, by any person or group of persons, whether acting alone or on behalf of or in connection with any organisation or government or any other person or body of persons, committed for political, religious, personal or ideological reasons or purposes including any act committed with the intention to influence any government or for the purpose of inspiring fear in the public or any section thereof.

### **4.2 Asbestos Exclusion**

Any legal liability, loss, damage, cost or expense whatsoever or any consequential loss directly or indirectly caused by, arising out of, resulting from, in consequence of, in any way involving, or to the extent contributed to by, the hazardous nature of asbestos in whatever form or quantity.

### **4.3 War**

The policy does not cover loss or damage caused directly or indirectly by or through or in consequence of any occurrence for which a fund has been established in terms of the War Damage Insurance and Compensation Act, 1976 (No. 85 of 1976) or any similar Act operative in South African territory to which this policy applies.

### **4.4 Consequential loss**

Consequential or indirect loss or damage of any kind or description whatsoever, other than loss of rent if specifically insured, which shall be limited to a period not exceeding that required to render the building tenantable.

### **4.5 Cessation of work**

Loss or damage resulting from total or partial cessation of work, or the retardation or interruption or cessation of any process or operation.

### **4.6 Dispossession by authorities**

Loss or damage occasioned by permanent or temporary dispossession resulting from confiscation, commandeering or requisitioning by any lawfully constituted authority.

## **5. Underwriting philosophy**



The special risk insurance cover is non-refusable and non-cancelable, this means that the cover is available to all clients who require same regardless of their risk profile, and Agents may not refuse clients the cover. Furthermore Sasria does not cancel the cover once effected; only the customers has the option of cancelling the cover provided by Sasria.

Cancellation of an underlying policy does not automatically result in cancellation of a Sasria coupon or policy, the Insured must be given an option to continue with cover provided by Sasria (provided that the cancellation is not due to non- payment). In this instance, a dummy policy would be insured to which the coupon will attach.

The special risk insurance cover is not compulsory, clients must be given an option to purchase the cover after being provided with details of the nature of the cover and the costs thereof.





Due to the Sasria business model, the giving of advice to customers is outsourced to the distribution channel, it is therefore imperative that parties that engage with the end customers are FAIS accredited.

Agents are required to submit annually a Treating Customers Fairly (TCF) strategy/framework/policy, this enable Sasria to assess and review how the Agents have embedded the fair treatment of customers particularly with regards to the Sasria business.

## 6. Technical (underwriting) support

### 6.1 Product training

All Sasria Agents and intermediaries (brokers) involved in the value chain are required to attend Sasria product training at least once a year. The training provides detailed information on the overall administration of the Sasria business as well as product specific information; furthermore the training provides information on product enhancement and updates on the Sasria Regulations.

The Sasria product training is conducted nationwide per providence in metropolitan centers twice per year as well as per Agent or broker. The training can be customized per stakeholders needs and it covers all aspects of the Sasria Regulations including the claims procedure.

### 6.2 Technical visits

Sasria provides technical (underwriting) support to the Agents and intermediaries where meetings are held per Agent or intermediary and detailed discussions on any underwriting challenges experienced are discussed and solutions on the matter devise.

**Note:** Sasria Product Training and technical support requests can be submitted to [contactus@sasria.co.za](mailto:contactus@sasria.co.za) or +27 11 214 0800 / 086 172 7742.

## 7. Underlying policy

The Sasria Coupon for non-motor attaches to the underlying policy terms, conditions, warranties, exclusions and exceptions (**but not extensions**), unless such terms and conditions have been replaced by the terms and conditions, contained in the Sasria Policy wording. This means that for a Sasria non-motor Coupon to be effective, there must be an underlying fire policy in existence except in a case where a dummy policy has been issued.

Sasria does not automatically incorporate the underlying policy terms or extensions (additional cover), in order to insure extensions, the Sasria sum insured must be increased by the value of the additional cover so that so that a premium is paid for it. Extensions of a consequential nature or indirect loss are not insurable by Sasria, furthermore not all underlying policy extensions are insurance by Sasria. Failure to add additional covers to the Sasria sum insured will result in gap in cover ie no cover for the extensions that where premium was not paid for.

Sasria policies (Motor and Business interruption) are stand-alone i.e. they have their own terms and conditions and do not attach to an underlying policy.

In the cases of collective underlying policies, the lead insurer must issue the Sasria Coupon or Policy for 100% of the risk concerned. A co-insurer may not issue a Sasria Coupon or Policy for any individual section of the Policy, irrespective of whether the lead insurer covers the underlying Policy section, or not.

There are instances where the insured requires to have special risk cover however there is no underlying policy effective for the Sasria Coupon to attach to, in these instances the Agent may issue a Pro Forma Underlying Policy to



which the Sasria Coupon will attach.



Below are instances where a Pro Forma Underlying Policy may be issued in order to effect special risk cover:

- i. the underlying Policy is issued by an insurance company that is not a Sasria Agent;
- ii. the Insured is a subsidiary of a group of companies, where each subsidiary acts autonomously as to what insurances they effect, but are included in the group insurance covers;
- iii. the underlying Policy is issued overseas for a South African risk;
- iv. fire insurance may not be applicable or available;
- v. Sasria Agent have declined to issue an underlying Policy.

Below is the procedure to be followed when issuing a Pro Forma Policy:

- i. The Agent must apply to Sasria to issue a Pro Forma Policy and supply reasons for the request. Sasria would then review the documentation and information submitted and either approve or decline the request. Where the Pro Forma is approved, such approval must be attached to the Agent’s copy of the Coupon or Policy.
- ii. The Pro Forma Policy must cover the risk of fire loss or damage to the insured property;
- iii. The Pro Forma Policy must incorporate all the terms, limits and restrictions of the Policy it is following;
- iv. The Pro Forma Policy must include the Sasria General Exclusions;
- v. The Pro Forma Policy must be subject to a Deductible equal to the indemnity limits, or Sum Insured, of the covers provided. The intention being that the Pro Forma Policy provides no actual coverage, but allows Sasria an underlying Policy wording to follow;

## 8. Issuing of Sasria Coupons/Policies

### 8.1 Time period in the Coupons/Policies

The special risk insurance cover is effected by issuing Coupons/Policies, the said documents must be issued by the Agent within 30 days from the date of instruction received from the Insured or the intermediary. In the case of group scheme policies, the Coupons/Policies must be issued no later than 30 days after the end of the month in which the cover incepts, i.e. the Coupon/Policy issued for the period 1st September to 30th September, must be issued no later than 30th October.

### 8.2 Rating codes/Class of business Code

The Coupon/Policy must be issued per class of business per insured or per group scheme. Below is a list of the rate odes, classes of business or rating category and Coupon/Policy prefix to be captured when issuing Coupon/Policies.

Rating Category/Class of business	Rate Code	Coupon/Policy prefix
<b>Fire</b>		
Domestic Fire	F1	FE
Domestic Fire – Tertiary Institutions	F1-T	
Commercial Fire	F2	
Sasria Wrap	F3	
<b>Business Interruption</b>		
Standing Charges	SC	SC



Working expense	WE	WE
Advanced standing charges	ASC	ASC
Gross Profit	GP	GP
Net Profit	NP	NP



Motor Vehicle Policies		
Cars	M1	ME
Goods vehicles	M2	
Taxis (having seating capacity btw 7 and 19 incl. driver)	M3	
Ferries & Traders	M4	
Buses	M5	
Mobile Plant- Single vehicle	M6	
BRT Buses	M7	
Heavy Commercial Vehicles	M8	
Money		
Money	MON	FE
Goods in Transit		
Goods in Transit	GIT	FE
Construction Risk		
Contract Works (works)	CW	CW
Construction plant	CW	CW

### 8.3 Structure of coupon and policy numbers

The Coupon contains Sasria’s contact details and business information, this is then followed by the Coupon number which starts with a prefix depending on a class of business for which the coupon is being issued for. The prefix is followed by a seven-digit number then the year of account (the year in which cover incepts).

The next section of the Coupon details name of the Agent, underlying policy number and the name of the intermediary. Thereafter follows a section for the insured details: name of the insured, company registration number (in the case of a business), holding company name (in the case of a group of companies), insured VAT Reg. no. (in

the case of a business), legal address (Street name and number, risk city, and postal code), risk address (Street name and number, risk city, and postal code). Thereafter follows the period of insurance, sum insured (which must be VAT inclusive), and gross premium (VAT inclusive). The Coupon must then be signed by the Agent’s authorized representative as well as an authorized Sasria representative.

Coupons/Policies may be issued either through a manual document (word template) or electronically. Where the word template is utilised, the Agent will be provided with an electronic signature of an authorized Sasria representative to utilize on the Coupon. The signature would only be released after the Agent has signed an indemnity confirming that the signature will only be utilised for the Sasria business.

Coupons/Policies can be issued in an electronic format through the CWP or automated in the Agent’s system. In this instance Coupon numbers must be ordered from Sasria which the Agent must be capture on the Coupon. The same Coupon/Policy number can be utilize for the same insured at renewal with just the year of account being changed to reflect the current period. E.g. FE 12345/2007 for 2007, at renewal the same Coupon/Policy number can be used, therefore FE 12345/2008, at next renewal FE 12345/2009. If the Sasria Agent prefers to use a new Coupon/Policy number, this method may still be utilised.

In the case of Group Schemes, the above method may also be followed i.e. the same Coupon/Policy number may be utilised for a specific Group Scheme for a period of twelve consecutive months per class of business. At renewal, the only change will be the year of account; however in the case of monthly Group Schemes the correct month of business should be recorded on the Coupon/Policy.



#### 8.4 Sasria cover on Co-Insurance placements

In cases of collective underlying policies (co insurance), the lead insurer must issue the Sasria Coupon or Policy for 100% of the risk concerned. A co-insurer may not issue a Sasria Coupon or Policy for any individual section of the Policy, irrespective of whether the lead insurer covers the underlying Policy section, or not.

**Note:** Coupon number can be ordered via CWP or on [contactus@sasria.co.za](mailto:contactus@sasria.co.za) or +27 11 214 0800 / 086 172 7742.

### 9. Inception date of the Sasria document

The inception date of the Sasria Coupon or Policy may only be the inception date of the underlying Policy, the date of receiving written instructions or issue date of the Coupon or Policy, whichever the latest date. If the Agent is acting in terms of the Backdating Procedures, then the inception date of the Coupon or Policy must not be earlier than 30 days prior to issue.

If the inception date of the Coupon or Policy is not the inception date of the underlying Policy, and a pro-rata premium is charged, being the first time cover is incepted and in order to align the expiry date of the Sasria Coupon or Policy to that of the underlying covers, then a Renewal Warranty must be completed and attached to the Coupon or Policy. The Renewal Warranty mitigates the risk of customers wanting to purchase cover only for a shorter period and paying less premium.

#### 9.1 Period of Insurance

The Period of Insurance of a Sasria Coupon or Policy should be from the inception date of the underlying Policy for a period of 12 consecutive calendar months. Subject to the backdating procedures and inception date of the Sasria Document. The only time where Sasria cover will commence for a period shorter or longer than twelve consecutive months on a coupon, will be for a specific contract or where the Coupon/Policy is issued for the first time during the period of insurance of the underlying policy.

#### 9.2 Retraction of Expiry Date

The retraction of an expiry date of a Sasria Coupon or Policy is only permissible where there is a change in the Insured's Financial Year-end and all insurance renewal dates are likewise changed to coincide with the new Financial Year-end. A new Coupon or Policy must, thereafter, be issued for the new period. In this instance a pro-rated refund may be effected.

#### 9.3 Extension of Expiry Date

The expiry date of a Sasria Coupon or Policy may be extended in order to coincide with the expiry date of the underlying Policy to which it attaches. A pro-rated additional premium may be calculated in this instance.

**Note:** The retraction or extension of an expiry date of a Sasria Coupon or Policy in order to avoid an increase in Sasria premium rates is strictly prohibited and will be in breach of these Regulations



## 10. Limit of Sasria's indemnity

The Sasria limits of indemnity are Value Added Tax (VAT) Exclusive.

### 10.1 Primary Coupon - R500million Coupon

The annual aggregate limit of Sasria is R500 million any one Insured during the period of insurance. This limit applies to Material Damage, Standing Charges, Working Expenses, Net Profit and Gross Profit cover only.

The limit of indemnity for construction risk is the annual aggregate limit of Sasria is R500 000 000 any one contract. Where there is more than one contractor involved in the contract concerned, each Contractor may either have a separate Construction Coupon issued in their own name, or be included in the main Construction Coupon, the aggregate limit is then increased to R550 000 000.

The limit of indemnity in the case of motor vehicles is retail value in the case of total loss.

### 10.2 Sasria wrap cover

The limit of indemnity for the Sasria wrap cover is R1bn combined for both material damage and standing charges or working expense.

## 11. Sasria Sum Insured

The Sasria Sum Insured must be inclusive of the VAT, where the underlying policy Sum Insured is exclusive of VAT, the value of the VAT must be calculated so that the Sasria Sum Insured is VAT inclusive.

The Sum Insured on the Sasria Coupon or Policy should generally not be less than the Sum Insured of the underlying Policy, nor any loss limit recorded in the underlying Policy; the Sum Insured must be the underlying Policy's full value at risk (Sum Insured), for property within South Africa, plus all the insurable additional covers Sums Insured unless selection has been effected in terms of the Material Damage Section of these Regulations. Additional covers are not automatically insured by Sasria, in order to cater for the Extensions, the Sasria Sum Insured must be increased by the value of the Extension and a premium charged for the said Extension. In this instance a schedule showing a breakdown of all additional covers included (together with the sum insured) must be attached to the Coupon.

There are however instances where the Sum Insured stipulated on the Sasria Schedule differs from that of the Underlying Policy e.g.:

- Where the Underlying Policy has been issued on a First Loss basis (the Sum Insured for the purposes of Sasria, must represent the FULL VALUE); and
- If the Coupon is subject to the aggregate limits, or if the underlying policy includes property in territories where Sasria cover is inapplicable (Property insured in the underlying Policy that is situated outside South Africa must not be included).

The breakdown of the sum insured must always be provided on the Sum Insured endorsement which will attach to and form part of the coupon. The value of all the additional covers must be clearly identified on that endorsement.

**Note:** Please refer to the website (under the Regulations) for a copy of the sum insured endorsement.



## 12. Reinstatement of the Sasria Sum insured

Reinstatement of the Sasria sum insured under a Coupon or Policy following is automatic and available at no cost. The Sum Insured under a Sasria Coupon or Policy remains unchanged (not reduced by any claim) throughout the Period of Insurance of the Coupon or Policy.

Where the annual loss limit has been depleted, the sum insured may be reinstated, upon written request, subject to the following procedure being followed:

- The claim must have been accepted and settled by Sasria;
- A prorated premium may be charged for the remainder of the period of insurance;
- The Coupon/Policy must be endorsed accordingly
- Premium must be collected and paid over to Sasria

Application to effect reinstatement must be accompanied by the following documents/information:

- Existing Coupon/Policy
- Required reinstatement value
- Claims settlement

Upon receipt of the application, Sasria will conduct an analysis of the information submitted as well as possible exposure and then communicate the decision regarding reinstatement. There is no limit on the number of times that the reinstatement can be effected.

## 13. Sasria premium

The Sasria premium is calculated by applying the relevant premium rate (per class of business) on the sum insured or the flat rate for a particular class of business. In order to bring ease and consistency in premiums calculation, the Sasria premium calculator is made available on the Sasria website.

The premiums are due to Sasria within 30 days from the end of the month in which cover incepts e.g. If cover incepts on the 1st April the premium is due to Sasria within 30 days from the 30th April, being the 31st May.

If the premium is not received by an Agent (from the intermediary or insured) within the legal time frame prescribed in the Act, the Coupon/Policy will automatically lapse, and the Agent may reverse the relevant premium raised.

Where the intermediary or the insured has paid the premium to the Agent within the legal time frame, however the Agent omits to remit the premium to Sasria in line with the Sasria Regulation, a penalty will be imposed on the said Agent.

## 14. Discounts

Sasria offers three discount methods that provide reduction in premium payable by the policyholders i.e. Co-Insurance, Loss Limit discounts and Voluntary Deductibles. A detailed procedure on how to effect the endorsements can be found under the Discount section. In order to effect these discount methods, there are various Endorsements to be used, examples of the said endorsements can be found under the section marked: endorsements on the website.





## 15. Backdating of Sasria documentation

Where a Sasria coupon or policy has not been issued within the stipulated time frame (refer to 4), the Agent must send a written request to Sasria for permission to backdate cover. Sasria does not permit backdating requests made to more than six (6) months after either the request for Sasria cover or the inception date of the Sasria cover, whichever is the later.

The following documents and information must be submitted when requesting permission to backdate cover:

- The Agent must submit written request for permission to backdate cover detailing reasons for the request,
- Inception date or renewal date of the Coupon or Policy,
- The Agent must provide confirmation and proof of premium payment, and
- Confirmation if there were any claims during the period when the Coupon/Policy hadn't been issued.

The above documents and information will be analysed to assess for possible prejudice to Sasria. Where backdating of cover is approved, Sasria will send a written confirmation of such approval, the approval must be attached to the Coupon/ Policy and submitted to Sasria in the case of a claims and retained for auditing purposes.

If the Coupon or Policy has not been issued within the permissible 30 day backdating period, and written permission from Sasria to backdate further than the 30 days has not been obtained, the effective date of cover in terms of the Coupon or Policy will be deemed to be the date of actual issue of the Coupon or Policy. Although the period of insurance will be less than twelve months, the minimum premium is the 12-month annual premium even if the date of issue is after renewal date of the underlying Policy.

## 16. Amendments on the Coupon

Amendments to the Coupon/Policy are effected by issuing a General Endorsement, the general endorsement is utilised in making changes relating to:

- Change of name of the Insured;
- Change of underlying Policy Number (If reissued by Insurer);
- Change of Broker/Insurer;
- Change of Period of Insurance;
- Change in date of Commercial Operation;
- Change in Annual Premium (if incorrectly rated);
- Policy/Coupon cancelled;
- Sum Insured increased/reduced;
- Premium adjustment (Declaration Adjustment);
- Indemnity Period increased/reduced (Standing Charges Policy); and
- Change of vehicle

In certain cases, specific endorsements are available for use wherever necessary, and in this regard please refer to the specific sections of these Regulations.

**Note:** Please refer to the website (under the endorsement tab) for a copy of the General Endorsement.



## **17. Renewal notifications**

The renewal of cover provided by Sasria is automatic i.e. the intermediary (broker) and or insured does not have to request for the renewal. If the insured has not advised the Agent of their un-willingness to renew the cover provided by Sasria within 60(sixty) days from inception of the new period of insurance, it will be deemed that the insured has intentions to renew the cover. In this case the full premium will be payable. If the insured cancels the new Sasria cover within the said 60(sixty) day period, cover will be treated as not taken.

Where the renewal notification was conducted late, the full premium must be collected despite the delays as the minimum 'renewal' premium is the 12 month annual premium. The renewal is effected by issuing a new Coupon/Policy with the amended sums insured's as per the underlying policy.

## **18. Documentation to be sent to the policyholders**

Agents are required to disclose to the insured the nature of the special risk insurance cover by sending out the Sasria policy wording to the policyholder, disclose all sections to which the cover applies on policy schedule, and the costs thereof.

The Coupon and the policy wording must be sent to the policyholder within 30 days from the issuing of the Coupon.

## **19. Cession of Sasria coupons/policies**

A cession of an underlying Policy does not automatically apply to a Sasria Coupon or Policy. A Cession of the Sasria Coupon or Policy may be effected either by including reference to the Coupon or Policy in the underlying Policy Cession wording, or by the issue of a separate Cession. Suitable reference should also be included in the Cession to the effect that the

Sasria Coupon or Policy has to be re-issued at the end of the Period of Insurance, if the Cession is attached to an annual underlying Policy.

It should further be noted that as the underlying Policy will now have two Cessions (one for the underlying Policy only and one for the Sasria Coupon or Policy), double stamp duty is required to be paid.

## **20. Territorial Limits**

The special risk insurance cover is only available to property situated within the Republic of South Africa only.

Sasria has a reciprocal agreement with NASRIA whereby if the insured has a Sasria Policy/Coupon and is temporally in Namibia the Sasria Policy/Coupon will respond to any Sasria type claims and vice – verse.

Cover extends to include property in transit from RSA to Namibia (including the return journey in respect of goods temporarily removed to Namibia) but ceases immediately the interest in such property is transferred to any party, other than the Insured, or on delivery to final destination or warehouse, whichever shall occur first. However, incidental delays caused by customs or other authorities or temporary storage awaiting arrival of onward carrying



conveyances shall be deemed to be part of such transit, provided that such delays or storage are beyond the Insured's control. Where the Insured arranges storage pending final delivery cover will continue for a maximum period of 72 hours.

In respect of Marine imports or exports from or to a third country traveling through both RSA and Namibia

For property imported to RSA through a port or other point of entry in Namibia, cover is included under a Sasria Coupon, issued in support of a domestic underlying Policy, while such property is in transit or temporarily stored in terms of the Duration Clause of the appropriate Institute Strikes Clauses, in Namibia.

For property exported from RSA through Namibia to a destination other than Namibia, cover is included under a Sasria Coupon, issued in support of a domestic underlying Policy while such property is in transit or temporarily stored in the ordinary course of transit, in Namibia.